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Date: 17 July 2012

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OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Wednesday 25 July 2012

Time: 4pm

Venue: Council House, Plymouth (next to the Civic Centre)

Members:

Councillor Mrs Aspinall, Chair.

Councillor Tuffin, Vice Chair.

Councillors Bowie, Bowyer, Casey, Philippa Davey, James, Monahan, Murphy, Mrs Nelder, Nicolson, and Wigans.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

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Interim Chief Executive

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 6)

The Management Board will be asked to agree the minutes of the meeting held on 13 June 2012.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING DECISIONS (Pages 7 - 8)

The Overview and Scrutiny Management Board will monitor progress on previous decisions.

6. CALL-INS

Members will be advised of any executive decisions that have been called in.

7. URGENT EXECUTIVE DECISIONS

Members will receive a schedule of executive decisions that have been deemed urgent with the agreement of the Chair of the Overview and Scrutiny Management Board.

8. FORWARD PLAN (Pages 9 - 16)

To receive new items from the Forward Plan with a view to identifying items for scrutiny.

9. RECOMMENDATIONS (Pages 17 - 20)

To receive and consider recommendations from Panels, Cabinet or Council.

10. WELFARE REFORM (Pages 21 - 28)

To receive and consider a report and presentation on welfare reform.

11. TERMS OF REFERENCE (Pages 29 - 40)

To receive and consider the terms of reference for each of the Panels.

12. CO-OPTED REPRESENTATIVES

To consider the nominations put forward by Panels for Co-opted representatives and put forward nominations for the Management Board.

13. WORK PROGRAMMES:

13a. To consider and approve work programmes for each of the Panels, to include a progress update from each of the Chairs **(Pages 41 - 54)**

13.b To consider and approve Project Initiation Documents **(TO FOLLOW)**

14. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.